College Horse Lease Guidelines

2027

(Effective as of 25/11/26)

COLLEGE HORSE GUIDELINES

The College owns a number of horses that can be leased by students for riding after hours.

To lease a horse at the WA College of Agriculture Harvey, students and guardians must abide by the following:

Term of lease

Leases will be established for school term periods. At the end of the school term, the lease will expire. Depending on demand for leased horses, the student may undertake an additional term lease, or the horse may be leased by another student.

Fees

- Lease of the horse is $25 per week plus the agistment fee of $60.00 per week, which includes a maximum of 4 biscuits of hay per day/per horse being provided and equipment assigned and fitted to the particular College horse (helmet not included– students must supply their own).
- Agistment fees are expected to be paid in full when invoices are provided, or the student will not be permitted to lease the College horse. Invoices are generated at the beginning of each Term once completed paperwork has been submitted and approved by the College.

Care of Horse

T*he student will* ensure that the horse is suitably cared for to the satisfaction of the Technical Officer (TO) overseeing the equine program. The college-leased horse is the sole responsibility of the student for the time the student is leasing the horse. Report any concerns about the horse's health to the TO.

The College will cover the cost of any injury or illness of the College horse or equipment, unless the student has been negligent.

Whilst the horse is at the *WA College of Agriculture Harvey,* the student must:

- Ensure that the horse is groomed at least 3 times per week and adequately fed (Feed program to be documented and accepted by the TO).
- Exercise their horse at least 3 times per week.
- Keep their allocated yard tidy. Rake manure daily, pick it up, and place it in the prescribed area.
- Complete their horse-care duties by 7.30 am each morning.
- Ensure all equine facilities are maintained in good order. This may involve busy bees on weekends.
- Record all activities in the horse activity log.

Feed

Hay will be supplied by the College as part of the lease fees. The daily hay allowance for each horse is no more than 4 biscuits. Record feeding out daily in the horse activity log. If more hay is required, ensure the TO is aware and has booked out the additional feed. The TO will monitor horse feeding to ensure animal welfare.

Closed Weekend

For closed weekends, the student leasing the College horse must speak to the Farm Manager / Technical Officer to make arrangements for feeding the College horse.

College staff will provide hay, check water, and check the horse's general health and wellbeing.

Weekend Leave

If the student leasing the College horse takes weekend leave, they must organise another student to care for the College horse over the weekend and notify Duty Staff and the Farm Manager/Assistant Farm Manager who that person is.

It is the student's responsibility to record this in the Horse Activity logbook and in Reach when they book their leave.

Contractors

- If a contractor is needed for the student's leased College horse (Dentist, Manipulation, Vet, Farrier, etc.), the student must speak to the Technical Officer / Farm Manager.

Conduct

- If the student does not care adequately for the college-leased horse as per this policy, the lease agreement may be terminated.
- Students will be expected to conduct themselves in a responsible manner whilst in the horse complex and be aware that they are dealing with large and potentially dangerous animals.
- Caring *for horses is not an acceptable excuse for lateness to any College program.*
- If a student is injured and is considered unfit to ride by a doctor, they will not be able to ride again until they have been cleared by a doctor.

Authorisation

It should be remembered that leasing a College horse can be terminated by the Principal at any time at their discretion. This may be decided based on behavior, residential status, inability to meet costs of leasing and not caring for the College horse.

Any damage to property by horse and/or rider is to be paid for by the student's parent/guardian if the student is deemed to have acted negligently.

STUDENT /COLLEGE HORSE LEASE AGREEMENT

The **WA College of Agriculture Harvey** is leasing a College horse by the name of

_____ to _____

(Horse) (Student Name)

This lease agreement shall begin at the beginning of Term _____ until the end of Term

_____ for after hours riding.

To be completed and signed by parent/ carer and student

I _____(parent/guardian)

- I understand that my child is solely leasing the above College horse during the above school term. The lease will be reassessed and a new lease, if renewed, will be completed at the beginning of each term. The lease will be at the discretion of the Technical Officer / Farm Manager.
- Lease of the horse is **$25 per week plus the agistment fee of $60.00 per week (Total $85) per week.** This includes leasing the horse, feed, and additional care.
- All tack to fit this leased College horse will be supplied by the College.
- The student **must supply their own helmet** (current Aust. Safety Standard 3838).
- The leased College horse is not permitted to leave the College grounds (unless authorised by the Technical Officer or Farm Manager).
- All vet bills will be covered by the College in the event of injury or illness, unless the student has been negligent.
- The student must supply their own personal insurance.
- Both myself and my child have read, understood and agree to the conditions to lease the College horse.

Signed: _____ Date: _____

(Student)

Signed: _____ Date: _____

(Parent/carer)

Signed: _____ Date: _____

(Technical Officer/Farm Manager)