



BAY NO: .....

### STUDENT MOTOR VEHICLE POLICY 2023

Boarding students may bring a vehicle to the College for the purposes of weekend/holiday leave as a convenience to parents. Day students may bring a vehicle on site to assist with daily travel to and from school.

Students who do not have a drivers licence, but would like to work on a motor vehicle during Automotive class may also bring a vehicle to the College for this purpose. Special permission on a day by day basis from Mr Campbell (Automotive Instructor), **MUST BE OBTAINED** before doing so.

**Regardless of the intended use, BEFORE a motor vehicle is to be brought onto College grounds, this form must be signed by student, parent and Head of Residence and be on file in the Administration Office.**

Once this form is completed and permission is approved, students will be given a parking permit and allocated a parking bay in the student vehicle compound.

**I give permission for..... in Year ..... to have a motor vehicle at the**

**WA College of Agriculture Harvey. The vehicle is to be used ONLY for:**

**Boarders:**

**Driving to and from the College for the purpose of weekend leave.**

**Drivers licence No: .....**

**Registration: .....**

**Day students:**

**Driving to and from the College daily.**

**Drivers licence No: .....**

**Registration: .....**

**And/or**

**Use of vehicle in Automotive.**

**In signing this agreement policy the student and parent agree to adhere to the following**

1. Vehicles are only to be driven by the student for the purposes of weekend and holiday leave for boarders or daily transport to and from school in the case of day students.
2. Boarding Students Vehicles are to be parked in their allocated parking bay in the student car compound. Day student vehicles to be parked in their designated parking bay, unless otherwise advised by Head of Residence.
  - Students returning to site must report to the Administration Office immediately upon arrival and sign in through the Reach system prior to driving to their designated car park.
  - Students **must** park in their allocated bay and keys **must** be handed into Administration upon arrival.
  - Vehicles are not permitted to be driven around to the rear of the dorms to prevent damage to the reticulation system and the lawns.
  - Failure to comply with these procedures will result in sanctions being applied which will involve a change of status. **A change of status will impact on a student's ability to have a vehicle onsite for a period of time.**
3. Vehicles owned by boarders are not to be used during the week or at the weekend for any social reasons or private purposes apart from legitimate medical or family reasons approved by the Principal, Deputy Principal or Head of Residence.
4. If passengers are to be transported in a boarder's vehicle, parents of the passenger and driver must contact the school in writing, before permission is given. **Student's on "P" Plates can only transport one passenger to and from the College.**
5. Only the student authorised to bring the vehicle on site can drive the vehicle.
6. Vehicles must be driven at all times with consideration for other road users, in a responsible manner and within the assigned speed limits. Students are to reverse park upon arrival so as departures are safer at peak times. Vehicle to be locked at all times whilst on site.
7. Parents must notify the school each time the vehicle is to be driven through the reach process except in the case of day students who are assumed to have authority from parents to use their vehicles daily.
8. All vehicle keys **must be** handed to the Residential Supervisor immediately upon arrival. No spare keys may be kept by the student.
9. Any student who abuses the privilege of having a vehicle at school by breaking the above rules or by reckless driving within the school grounds, will lose the right to have their vehicle at the College.
10. The Principal will use discretionary powers where it is considered necessary to amend the vehicle policy
11. All care will be taken of student vehicles but the college cannot accept any responsibility for damage done to any vehicle whilst on site.

**Student Signature:** ..... **Date:**

**Parent/Guardian Signature:** ..... **Date:**

**Head of Residence:** ..... **Date:**